

UNIVERSITY OF THE PACIFIC WRITING CENTER

Writing Support

Are you writing a course paper, application essay, or dissertation? Do you have questions about macro writing issues (e.g., clarity, structure, flow) and micro writing issues (e.g., grammar, syntax, style) or simply want "another set of eyes" on your paper? If so, we would love to work with you! The Writing Center offers free one-on-one consultations with trained writing mentors who can collaborate with you throughout the writing process. We offer a unique opportunity to talk about your writing in a friendly, no-pressure environment.

Our Mission

Our mission is to provide free writing support for Pacific students of all skill levels at any stage in the process for projects in any discipline. We offer an inviting, non-judgmental space where peer mentors and student writers build collaborative learning relationships based on fostering student self-efficacy, honoring student agency, and developing transferable writing skills.

Our Beliefs

Anyone who writes anything is a writer, and there is no universal writing process that all writers should use.

Collaboration among peers is an effective mode of learning.

All writers, no matter how accomplished, can improve their writing by sharing work in progress and revising based on constructive feedback.

What We Can Offer

Feedback on any academic or non-academic project/assignment

Collaboration during all stages of the writing process: brainstorming, outlining, organizing, revising, etc.

A stress-free place to ask questions and receive reader-based feedback

Time to focus on writing issues *you* want to discuss

What We Cannot Offer

Content-specific advice related to course topics or disciplinary knowledge

Guesses on what grade you might receive

Editing is an important step in the writing process, but we will not edit your paper for you. Instead, we will work with you to learn grammar rules and practice editing skills.

Scheduling an Appointment

The Writing Center offers in-person appointments at our campus locations in Stockton and Sacramento. We also offer synchronous video appointments by Zoom.

Please schedule in-person and online appointments through WCOOnline, the Writing Center's online scheduling system:
<https://pacific.mywconline.com>

Contact Information

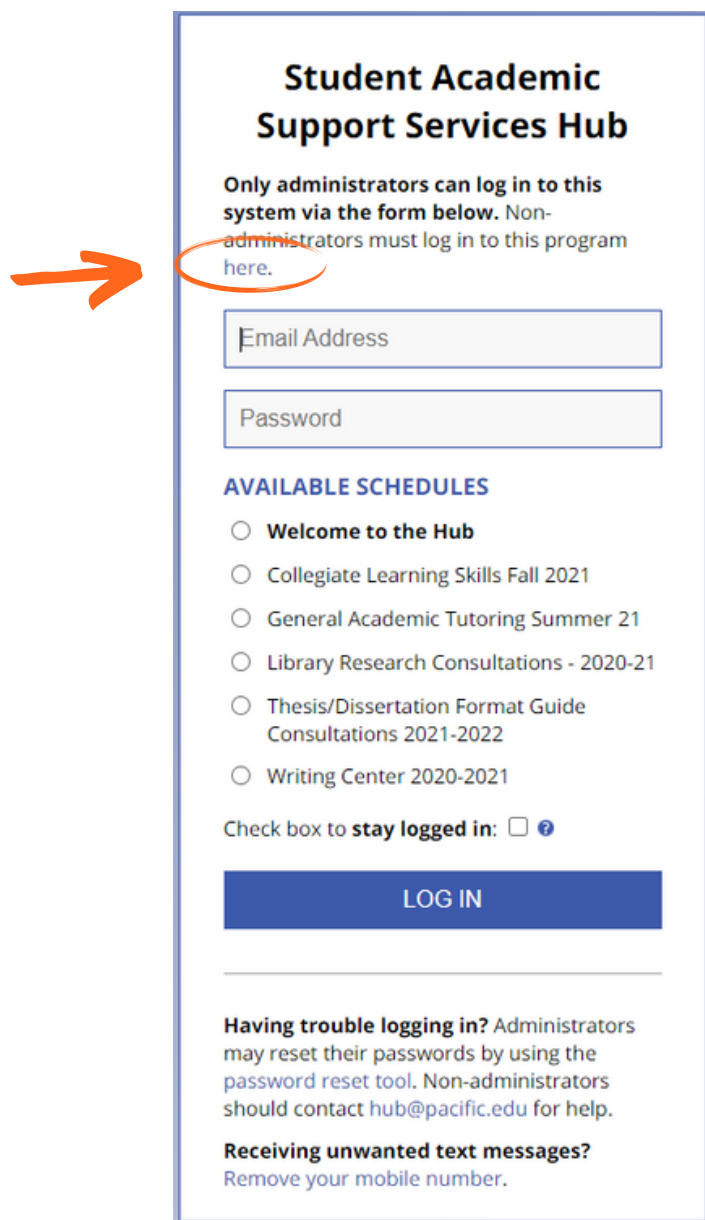
If you have any questions, please don't hesitate to contact us. We look forward to working with you!

Email: writingcenter@pacific.edu

How to Schedule an Appointment

Step 1

Visit <https://pacific.mywconline.com>. You will see a message that says, "Non-administrators must log in to this program **here**." Click the word "here." You will be prompted to sign in using your PacificNet ID and password.



Student Academic Support Services Hub

Only administrators can log in to this system via the form below. Non-administrators must log in to this program **here**.

Email Address

Password

AVAILABLE SCHEDULES

- Welcome to the Hub
- Collegiate Learning Skills Fall 2021
- General Academic Tutoring Summer 21
- Library Research Consultations - 2020-21
- Thesis/Dissertation Format Guide Consultations 2021-2022
- Writing Center 2020-2021

Check box to **stay logged in:** ⓘ

LOG IN

Having trouble logging in? Administrators may reset their passwords by using the [password reset tool](#). Non-administrators should contact hub@pacific.edu for help.

Receiving unwanted text messages?
Remove your mobile number.

Step 2

After signing in with your PacificNet ID and password, you will be automatically prompted to create a WCOOnline account if this is your first time accessing WCOOnline. In the form, when asked to list your "Email Address," be sure to enter your **Pacific email address**, and when asked to list your "Password," be sure to enter your **PacificNet ID password**. When you have completed the form, click "Create Account" at the bottom of the form:

Add a New Client

Fill out the form below in order to create a new account on this system. Questions marked with a * are required.

Email Address:	<input type="text"/>	*
First Name:	<input type="text"/>	*
Last Name:	<input type="text"/>	*
Major or Degree Program:	<input type="text" value="-- please select --"/>	
Class Standing:	<input type="text" value="-- please select --"/>	
Student or Staff ID#:	<input type="text"/>	
Phone number (include area code):	<input type="text"/>	
Are you an international student/scholar?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a first-generation college student/scholar?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a Student-Athlete?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If you are a Student-Athlete, please select your sport:	<input type="text" value="-- please select --"/>	
Password:	<input type="text"/>	*
<small>Passwords must be at least five characters long.</small>		
Notify Client?	<input type="text" value="Yes"/>	
<small>If set to "yes," the client will receive an "account created" email once the new account is created. This email contains a link to this WCONLINE system, as well as the client's email address and password as needed to log in.</small>		

If this isn't your first time accessing WCOOnline, you will be automatically routed to the WCOOnline calendar after signing in with your PacificNet ID and password.

Step 3

After creating a WOnline account, you will be taken to the calendar. At the top of the calendar, select "Writing Center 2021-2022" from the drop-down menu. Then, under "Select Course," choose "I am an UNDERGRADUATE student" or "I am a GRADUATE student" from the drop-down menu. This will show you which staff members are available for writing consultations. The white squares are available appointments. If you don't see any days and times that work well for you, please contact us by email (writingcenter@pacific.edu). We will do our best to accommodate your schedule and add additional appointment times to the calendar if possible.

UNIVERSITY OF THE PACIFIC

WELCOME, MOLLY ▾ Jan. 7 - Jan. 13, 2021 Writing Center 2020- ▾

◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

🔍 📄 📧 📞 HELP? Select course: I am a GRADUATE student

Writing Center Schedule

Please specify whether you are an **UNDERGRADUATE student** or **GRADUATE student** from the "select course" drop-down menu above this announcement!
White blocks show availability for appointments. If you don't see availability for a particular day/time, please contact us by email at writingcenter@pacific.edu.

Jan. 7: Thursday	7:00am	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm	9:00pm
Molly R. VIRTUALLY CONSULTATION & EMAIL CONSULTATION															

WAITING LIST: JANUARY 7, 2021

The peer writing mentor's name is listed here. Click on the mentor's name to read a brief bio, including the citation styles in which they have developed expertise (e.g., APA, MLA, Chicago).

Available appointments are listed as white squares in 30-minute increments. Undergraduate students can schedule 30-60 minute appointments, and graduate students can schedule 30-120 minute appointments.

If a particular day and time isn't available, please feel free to add your name to the waiting list. WOnline will send you an email notification if an appointment becomes available on that day/time.

Step 4

When you see a date and time that works well for you, click on the white square. You will be prompted to complete an appointment form:

Create New Appointment

Client
Rentscher, Molly (mrentscher@pacific.edu)
To select a different client, begin typing a name or email above and then select from the resulting list.

Appointment Date
Thursday, January 7, 2021: 9:00am to 9:30am [Show REPEAT Options](#)

Staff or Resource
Ciara S. (in-person at STK WC & online)

Meet Online?
 No. Schedule **Face-to-Face** appointment.
 Yes. Schedule **Video Consultation** appointment.
If you choose a synchronous video meeting, log back in to this website approximately five minutes before the start of your appointment. Then, open this appointment and click "Start or Join Video Consultation."

Course Title or Number *

Instructor *

What topics would you like the writing mentor to focus on in this consultation? Please select 2-3 topics that would be the most helpful for you (organization, thesis statement, grammar, etc). *

File #1 No fil...hosen **Document Title**

File #2 No fil...hosen **Document Title**

File #3 No fil...hosen **Document Title**

2. Select the type of appointment.

You can choose "Face-to-Face Consultation" - an in-person meeting at the Stockton or Sacramento Writing Center. Check the mentor's name to confirm the location. Or, you can choose "Video Consultation" - a synchronous meeting by Zoom.

4. Attach supplemental materials here.

If you'd like, you can attach supplemental materials such as the assignment instructions or grading rubric here anytime before the appointment is scheduled to begin.

5. Click "Create Appointment" at the bottom.

You will receive an email confirmation.

1. Select the appointment length.

The minimum appointment length is 30 minutes. The maximum appointment length is 1 hour for undergraduate students and 2 hours for graduate students. Writing mentors are typically able to provide feedback on 3-5 pages in 30 minutes and 5-10 pages in 60 minutes.

3. Share some information with us about your writing.

Let us know the course title (e.g., EDUC 352) and the instructor's name. If you're working on a non-course related text, such as an application essay, you can write "N/A." Please also let us know what topics you would like the writing mentor to focus on, and if you have any questions or concerns about your writing.

How to Modify an Existing Appointment

Cancelling an Appointment or Attaching a File

You can cancel an appointment up to 6 hours before the appointment is scheduled to begin. To cancel your appointment, log into WOnline (<http://pacific.mywconline.com>) using your PacificNet ID and password. Your existing appointments will be highlighted in green. Click on the appointment you would like to cancel, and select "cancel" at the bottom of the appointment form. If you would like to cancel your appointment less than 6 hours in advance, please email us at writingcenter@pacific.edu. You can also modify the type of appointment (in-person or video), the length of the appointment, and the course/instructor in this appointment form. Be sure to save the form after making changes.

You can attach a file to an existing appointment any time before the appointment begins. Simply click on the green appointment and attach your file(s) to the appointment form. Be sure to save the form after attaching your file(s).



WELCOME, MOLLY ▾ Jan. 7 - Jan. 13, 2021 Writing Center 2020- ▾
◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

HELP? Select course: -- please select --

Writing Center Schedule

Please specify whether you are an **UNDERGRADUATE student** or **GRADUATE student** from the "select course" drop-down menu above this announcement!
White blocks show availability for appointments. If you don't see availability for a particular day/time, please contact us by email at writingcenter@pacific.edu.

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Molly R. ✓ VIDEO CONSULTATION & EMAIL CONSULTATION															

WAITING LIST: JANUARY 7, 2021

Accessing Your Video Consultation

If you scheduled a video consultation, you will need to log into WOnline (<http://pacific.mywconline.com>) using your PacificNet ID and password 5 minutes before your appointment is scheduled to begin. Find your online appointment in the calendar (it will be highlighted in green), and click on the appointment to access the appointment form. Then, click on the red text that reads, "Start or Join Video Consultation."

View Existing Appointment

Client

Molly Rentscher

Appointment Date

Thursday, January 7, 2021

7:00am to 8:00am [MARK MISSED]

Staff or Resource

Molly R.

VIDEO CONSULTATION

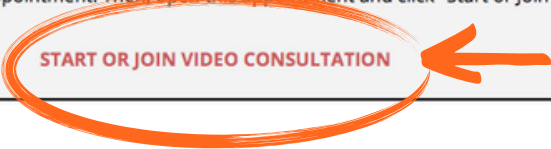
LOCATION: Remote support

Molly R. is the Writing Center Associate Director at University of the Pacific. Molly currently offers asynchronous email consultations and synchronous video consultations

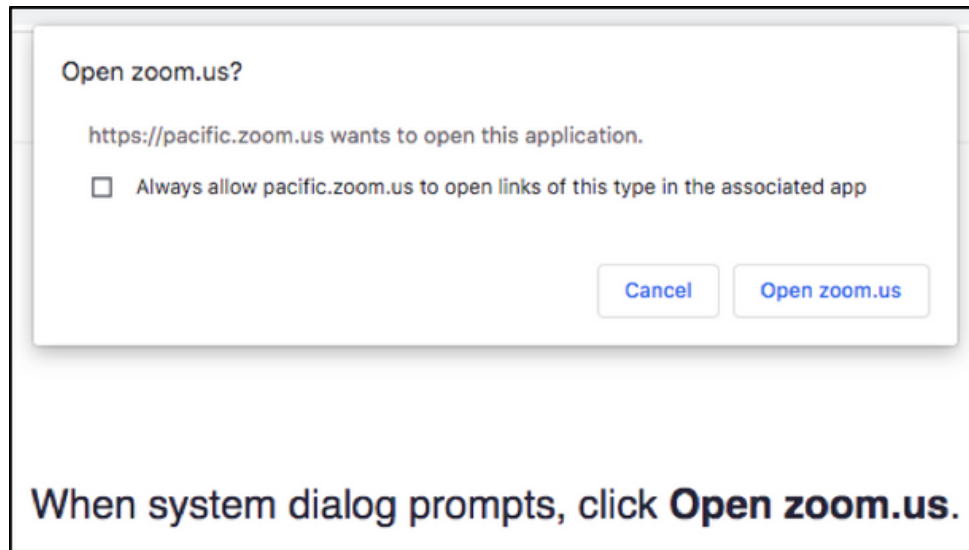
MEET ONLINE? VIDEO CONSULTATION

If you choose a synchronous video meeting, log back in to this website approximately five minutes before the start of your appointment. Then, ~~open this appointment~~ and click "Start or Join Video Consultation."

START OR JOIN VIDEO CONSULTATION



After clicking “[Start or Join Video Consultation](#),” a window will pop up that looks like this:



Peer writing mentors use Zoom to conduct all video consultations. Zoom has several features to enhance collaboration, including the ability to screen-share and communicate in a chat box. Your writing mentor will explain these features during your first video consultation and ask about your preferences.

If you have any questions about video consultations, email consultations, WCOonline, or anything else, please don't hesitate to contact us. We look forward to working with you!